# NSSC International Travel Request Form

International travel request forms are to be completed by <u>NSSC Faculty members</u> and emailed to <u>avabenkhatar@berkeley.edu</u> or <u>nssc info@berkeley.edu</u>. All requests will be reviewed by NSSC and sent to NNSA for final approval. Please do not make any travel arrangements until you have received confirmation that your travel request has been approved.

Name and Status (e.g faculty, undergraduate, graduate student, etc.):

## Institution:

### Purpose of trip

- □ Deliver an oral presentation
  - <u>Please include title here</u>:
- Deliver a poster presentation
  - <u>Please include title here</u>:
- □ Research-related travel
- Other (please specify):

### **Travel Information**

- Conference/Event Name:
- Location:
- Proposed travel dates:
- Link (if applicable):

#### **Mission Relevance**

\*Please include a brief statement detailing the benefits of this travel in relation to NSSC related-research and how it supports the overall NNSA R&D mission

### **Estimated costs**

\*Please provide an estimate of all travel-related expenses (transportation costs, hotel accommodations, etc.). NSSC does not cover the cost of a rental car unless there are extenuating circumstances. If you are requesting a rental car to be covered, please provide appropriate justification.